

DEPARTMENT
OPR

11200

TELEPHONE NUMBER
916-323-4982

95814

SUBTOTALS

COLUMN CODE (ACCTG USE ONLY)

CLAIM TOTAL

\$39.50 ~~\$46.50~~

(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

4/28: Was in Oakland for event (traveled with staff-no travel costs to and from Oakland).
Attended National Youth Leadership Council Luncheon in Oakland

(12) NORMAL WORK HOURS

(13) PRIVATE VEHICLE LICENSE NUMBER

UO DUCS

(14) MILEAGE RATE CLAIMED

AGENCY ACCOUNTING OFFICE
USE ONLY

PAID BY REVOLVING FUND CHECK NUMBER

\$0.55

THEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If privately owned vehicle was used, and if mileage rates exceed the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753, and 0754 pertaining to vehicle safety and seat belt usage.

(15) 12 CLAIMANT'S SIGNATURE 10

DATE _____

(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT

DATE _____

(17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse)